Tulane University
SCHOOL OF PROFESSIONAL ADVANCEMENT

# Student Withdrawal from All Courses in Term

Tulane Student Id _____

Name _____ _____ _____
Last First Middle

**Routing Instructions (Office Only)**

To remain in compliance with Federal Title IV requirements, timely processing of a refund for unearned tuition, fees, and room and board must be processed when a student withdraws for the term. Immediately FAX copies of this completed form to: Registrar (x56760) and Dining Services (x28972).
Receipt date is required for federal compliance.

**Effective Term:** Fall 20 _____ Spring 20 _____ Summer 20 _____

**Student's Last Reported Date of Academic Participation**: _____

**Reason for Withdrawal:**_____

**Student's Planned Next Term of Enrollment:** Fall 20 _____ Spring 20 _____ Summer 20 _____

**Drops:** *When dropping all* coursework, this form replaces the Drop/Add Form.

| CRN | COURSE ID *Example: ENGL-1010-01* | COURSE TITLE | GRADE (If required) | Instructor's Signature | Registrar's Use Only |
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_____ _____
Dean's Signature Effective Date of Withdrawal as per Dean

_____ _____
Student's Signature Date

**FOR OFFICE USE ONLY** (required for processing)

Date Stamp: _____ Received by Office: _____