



# PTK Undergraduate Scholarship Application

The Phi Theta Kappa (PTK) scholarship is a gap scholarship to help fill the gaps between undergraduate tuition, mandatory fees, and awarded tuition-based gift financial aid. The PTK scholarship shall be used only for undergraduate tuition and eligible fee-related expenses for a student primarily enrolled as a full-time (maintain enrollment in at least 12 credit hours) undergraduate School of Professional Advancement student. To avoid an over-award of a student's tuition and eligible fee costs, total tuition-based gift aid (discount, waiver, scholarship, etc.) from any source (whether institutional or not), cannot in total exceed total tuition and mandatory fees for the same enrollment period; in addition, total financial aid (all types from all sources) cannot exceed the total financial aid cost of attendance for the same enrollment period. **The PTK Scholarship cannot be applied to the BS in Nursing degree.**

**In order to determine eligibility and scholarship amount, please complete the following information:**

Student ID Number: \_\_\_\_\_ Date: \_\_\_\_\_  
Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Cell Phone #: (\_\_\_\_) \_\_\_\_\_  
Requesting PTK Scholarship for the term:  fall  spring  summer Year: \_\_\_\_\_  
Number of enrolled credit hours: \_\_\_\_\_

*Deadline for PTK Scholarship application receipt: first day of the PTK Scholarship term + 365 days.*

**Consent for the Release of Information**

I, \_\_\_\_\_, authorize the Tulane University Financial Aid Office to provide the Tulane University School of Professional Advancement with information contained in my record, including but without limitation my educational Record as defined by FERPA, for the duration of my undergraduate career. This information includes but is not limited to the release, on a regular basis, of my financial aid information. "Financial aid information" may include but not limited to my cost of attendance and level of aid for which I am eligible and/or have been awarded or my other applications materials for the purpose of obtaining financial aid.

I understand that this consent allows for both written and verbal release of such information to the Tulane University School of Professional Advancement by the Tulane University Financial Aid Office. I further understand that this information is to be solely used in determining my eligibility for the Phi Theta Kappa (PTK) scholarship program.

This permission is given pursuant to the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. §1232g; 34 CFR Part 99), the Gramm-Leach-Bliley Act (16 CFR, part 314), as well as §313 of the 2018 Consolidated Appropriations Act. This permission can be revoked by me at any time by submitting written notice to the Tulane University Financial Aid Office.

I acknowledge that my individual information will not be shared publicly but may be used anonymously and in the aggregate in Tulane University School of Professional Advancement research and reports.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Upon signing of the consent, please email the completed document **and PTK membership certificate** to [gina@tulane.edu](mailto:gina@tulane.edu). Subject: SoPA PTK.

**Financial Aid Data (to be completed only by the Tulane University Financial Aid Office) — Only primarily enrolled full-time undergraduate SoPA students are eligible to be considered for the award, and the max award is \$1,500 per semester in an academic or calendar year:**

Date Completed: \_\_\_\_\_ Financial Aid Reviewer Name: \_\_\_\_\_ Enrolled 12 hrs:  yes  no  
Amount of PTK Scholarship received already for other terms in the term's academic year \$ \_\_\_\_\_

Semester: \_\_\_\_\_

A. Total of Tuition and Mandatory Fees for the semester: \$ \_\_\_\_\_  
B. Total tuition-based gift financial aid for the semester: \$ \_\_\_\_\_  
A minus B equals existing tuition-gift gap for the semester: \$ \_\_\_\_\_